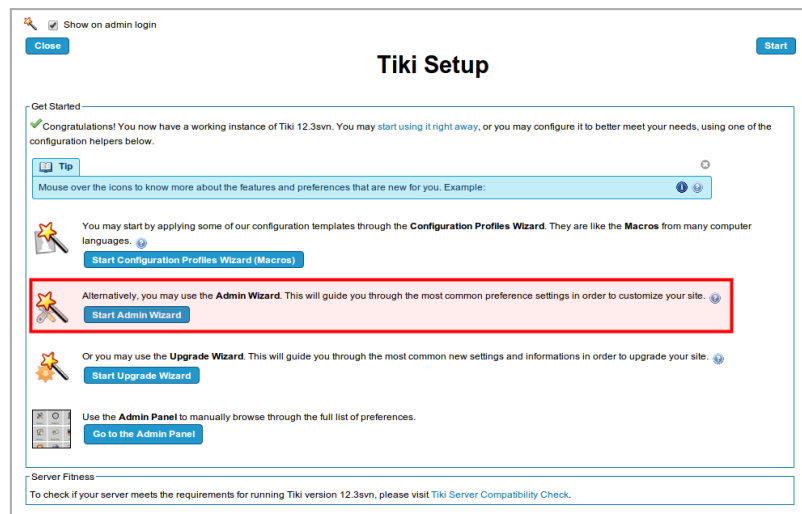


Admin Wizard / Configuration Wizard

Starting in [Tiki12](#), a wizard shows up for tiki admins when they first log in, enabling them to easily configure the main features of Tiki without the need to navigate through all admin panels. It was initially called "**Admin Wizard**", and renamed later to "**Configuration Wizard**"

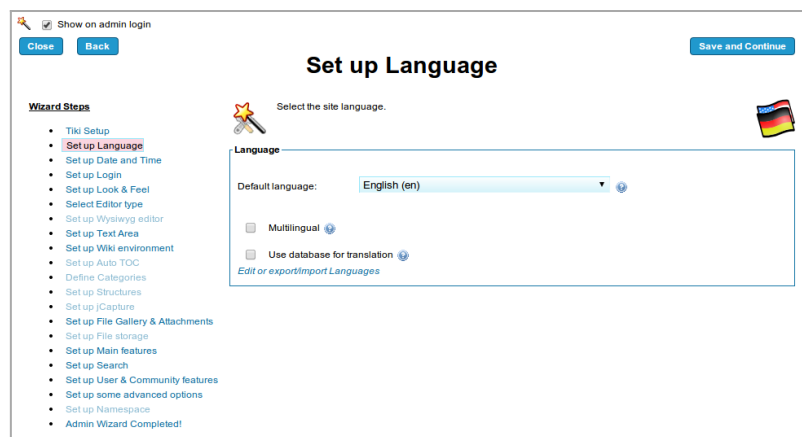


Click to expand

Once you start the admin wizard, you will see some screens that will allow you to easily choose the basic initial config settings in these early stages of site set up, without the need to search them through all admin panels.

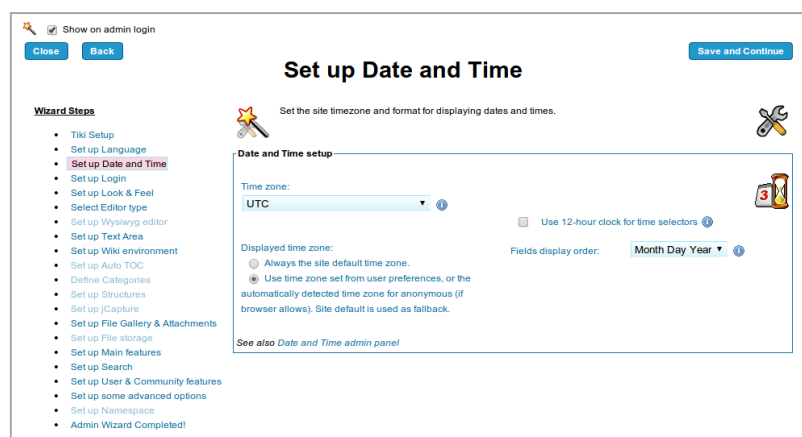
Sections

1.1.1. Set up Language



Click to expand

1.1.2. Set up date and time



Click to expand

1.1.3. Set up login

Set up Login

Configure the login, registration and validation preferences for the new accounts.

Registration & Log in options

- ☐ Users can register
- ☒ Validate new user registrations by email
- ☐ Require validation by Admin
- ☐ Banning system
- ☐ Require passcode to register

Username

- ☐ Use email as username
- ☐ Force lowercase

Password

- ☒ Forgot password
- ☒ Users can change their password

Minimum length: 5

See also [Login admin panel](#)

Click to expand

1.1.4. Set up Look and Feel

Set up Look & Feel

Configure the Tiki theme and other look & feel preferences.

Look & Feel options

Theme: fivealive

Theme options:

- ☒ Fixed width
- Layout Width: 800px

See also [Look & Feel admin panel](#)

Title

Site title:

Subtitle:

Logo

Logo source (image path): img/tiki/Tiki_WCG.png

Favicon

Favicon icon file name: favicon.png

Favicon MIME type: image/png

Click to expand

1.1.5. Set up Editor Type

Select Editor type

Select editor type.

Select editor type

- ☐ Only Plain Text Editor (Disable Wysiwyg)
Use only the plain text editor, which is the most stable editor mode and most compatible with Tiki functionality. The Full Wysiwyg Editor will be disabled, but you will still be able to insert wysiwyg sections through the Plain Text editor with [Plugin Wysiwyg](#).
- ☒ Wysiwyg
Use a What You See Is What You Get (Wysiwyg) editor, by default in all new pages or only in some when selected. Provides a visual interface preferred by many. You will be able to configure the Full Wysiwyg Editor options in a next wizard page.

Click to expand

1.1.6. Set up Wysiwyg editor

Show on admin login

Close
Back
Save and Continue

Set up Wysiwyg editor

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor**
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up jCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

You can choose to use by default the 'Compatible' Wiki mode (content is saved in wiki syntax), or the HTML mode.

Wiki editor setup

Select the Wysiwyg editor mode

☒ Compatible Wiki mode

Use wiki syntax for saved pages. This is the most compatible with Tiki functionality and the most stable editor mode. Tools and functions in the editor toolbar will be limited.

☒ Full Wysiwyg Editor is displayed by default ⓘ

☐ HTML mode

Use HTML syntax for saved pages. Best compatibility with inline editing. Loses some wiki related features, such as SlideShow, and has some problems with SEFURL. Full editor toolbar.

☒ Full Wysiwyg Editor is optional ⓘ

☐ Inline Wysiwyg editor ⓘ ⚠

See also [Wysiwyg admin panel](#)

Click to expand

1.1.7. Set up your Text Area

Show on admin login

Close
Back
Save and Continue

Set up Text Area

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area**
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up jCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

Set up the text area environment (Editing and Plugins).

General settings

☐ Full Screen ⓘ

☒ Toggle display of section and plugin edit icons

☒ Syntax Highlighter (CodeMirror) ⓘ

☒ Enable edit plugin icons ⓘ
Requires JavaScript

☒ Plugin pending approval notification ⓘ

Syntax Highlighter (CodeMirror) Theme:
 Off (but switchable) ⓘ

See also [Editing and plugins admin panel](#)

Click to expand

1.1.8. Set up Wiki environment

Show on admin login

Close
Back
Save and Continue

Set up Wiki environment

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment**
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up jCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

Set up the Wiki environment

Wiki environment

☒ Category ⓘ ⓘ
See also [Category @ doc.tiki.org](#)

☒ jCapture Screencast ⓘ

☒ Wiki auto-toc ⓘ


☒ Structures ⓘ

Look for the icon in the editor toolbar. Requires Java. Verify your Java installation.

See also [Wiki admin panel](#)

Click to expand

1.1.8.1. Set up Auto TOC



☒ Show on admin login

Close
Back
Save and Continue

Set up Auto TOC

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC**
- Define Categories
- Set up Structures
- Set up jCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!


Auto TOC options


☒ Add inline auto-toc ⓘ

Inline toc position: ⓘ

See also [Auto TOC @ doc.tiki.org](#)

Click to expand

1.1.9. Set up Categories



☒ Show on admin login

Close
Back
Next

Define Categories

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories**
- Set up Structures
- Set up jCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!



Global content category system. Items of different types (wiki pages, articles, tracker items, etc) can be added to one or more categories. Permissions set for a category will apply to all items in that category, allowing access to be restricted to certain groups, users, etc.

Categories


Categories are set up in the admin categories panel. Please see the Categories item in the Admin menu.

... or ... [Set up categories here](#)

See also [Categories @ doc.tiki.org](#)

Click to expand

1.1.10. Set up Structures



☒ Show on admin login

Close
Back
Save and Continue

Set up Structures

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures**
- Set up jCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!



Structures organize a group of wiki pages into a tree or book that can be easily navigated by users. Creating a structure is the fastest method for creating multiple pages at once. It's a great way to make a book, as well as to allow users to create new pages that will be automatically found in a common table of contents. New pages can inherit permissions from the structure homepage.

Structures options

☒ Open page as structure ⓘ

☒ Categorize structure pages together ⓘ

☐ Pages not in structure ⓘ

☒ Make structure from page ⓘ

☒ MultiPrint ⓘ

☐ Disable inherited direct object permissions ⓘ

See also [Structures @ doc.tiki.org](#)

Click to expand

1.1.11. Set up jCapture

Show on admin login

Close
Back
Save and Continue

Set up jCapture

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up jCapture**
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

When activating jCapture , token access is also activated. It is required to use jCapture.
[Learn more about Token Access at doc.tiki.org.](#)

jCapture options and related features

Choose the file gallery that jCapture will use to store its images in.

Gallery name: **Screencasts**
 If the gallery doesn't exist, it will be created under the gallery root.

☒ Draw (SVG-edit)
 Enable drawing directly on captured images from your web page

[See also Screencast @ doc.tiki.org](#)

Click to expand

1.1.12. Set up Files Gallery & Attachments

Show on admin login

Close
Back
Save and Continue

Set up File Gallery & Attachments

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up jCapture
- Set up File Gallery & Attachments**
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

Set up the file gallery and attachments. Choose to store them either in the database or in files on disk, among other options.

File Gallery

☒ Use eFinder UI
 This setting makes the feature available, go to next wizard page to apply eFinder to File Galleries. This setting also activates jQuery, which is required for eFinder. See also [eFinder @ doc.tiki.org](#)

Storage: **Store in database** ▼
[See also File Gallery admin panel](#)

Wiki Attachments

☐ Attachments
☐ Use file galleries for wiki attachments
[See also Wiki admin panel](#)

Click to expand

1.1.12.1. Set up File Storage

Show on admin login

Close
Back
Save and Continue

Set up File storage

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up jCapture
- Set up File Gallery & Attachments
- Set up File storage**
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

eFinder

☒ Set eFinder as the default file gallery viewer.
[See also eFinder @ doc.tiki.org](#)

Click to expand

1.1.13. Set up Main Features

Show on admin login

Close

Back

Save and Continue

Set up Main features

Set up the main Tiki features. The wiki and file gallery features are always enabled.

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up JCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features**
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

Main Tiki features

☒ Blog
 ☒ Forums
 ☐ Polls
 ☒ Calendar
 ☐ Banners

☐ Articles
 ☒ Trackers
 ☒ Spreadsheet
 ☐ Newsletters
 ☒ Freelags

Tiki has many more features. See also [Global Features @ doc.tiki.org](#)

Watches

Enable email notifications to users when changes in the content of specific items (pages, posts, trackers, etc.) are made.

☒ User Watches
 ☒ Group Watches

☒ Daily Reports for User Watches
 ☐ Enable daily reports for new users

Click to expand

1.1.14. Set up Search

Show on admin login

Close

Back

Save and Continue

Set up Search

There are two search systems in Tiki that use different search engines: **Basic Search** and **Advanced Search**. The Advanced Search generally provides better results, but is more demanding on the server (it creates a search index, updated either incrementally or based on a cron job configured elsewhere).

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up JCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search**
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

Basic Search

Uses MySQL Full-Text Search. If enabled, the search module and search feature in the main application menu will use it by default, even if 'Advanced Search' is also enabled below.

☐ MySQL Full-Text Search

Advanced Search

Uses Unified Search Index with a specified search engine. If you have issues with Advanced Search, simply revert to Basic Search. Unified Search is required by a number of other features, e.g. the community friendship network.

☒ Unified Search Index
 ☒ Incremental Index Update

Unified Search Engine:

Other settings

☐ Restrict search language by default

Default where:

☒ Entire site
 ☐ Wiki Pages
 ☐ Blog Posts
 ☐ Articles
 ☐ Files
 ☐ Forums
 ☐ Tracker Items
 ☐ Spreadsheets

Also see the Search indexing tab here: [File Gallery admin panel](#)

See also [Search admin panel](#) & [Search in doc.tiki.org](#)

Click to expand

1.1.15. Set up User & Community features

Show on admin login

Close

Back

Save and Continue

Set up User & Community features

Configure general user & community features and settings related to sharing and social networks.

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up JCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features**
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!

User Features

☒ Display 'MyTiki' in the application menu
 ☒ User Preferences Screen

☒ User Messages
 ☒ User Wizard

*To set up the **User Watches** and their associated settings, visit the page to [Set up Main features](#)*

Community General Settings

☒ Allow messages from other users
 ☐ Allow showing user's information on mouseover

Requires user's information to be public

☒ Pre-set show user's info on mouseover
 ☐ Contact Us

User information:

Character set for mail:

☐ Show user's real name instead of login (when possible)

See also [Community admin panel](#) & [in doc.tiki.org](#)

Sharing & Networking

☒ Share
 ☒ Friendship Network
 ☒ Social networks

Social Network Type:

See also [Share admin panel](#) & [in doc.tiki.org](#)

See also ["Community admin panel" > Social Network > Friendship and Followers](#) & [in doc.tiki.org](#)

Click to expand

1.1.16. Set up some advanced options

Close Back Save and Continue

Set up some advanced options

If you are an experienced Tiki site administrator, consider whether the advanced features below would be useful for your use case. They are useful for creating a similar set of Tiki objects for different groups of users with like permissions.

Workspaces

☐ Workspace UI [See also Workspaces UI in doc.tiki.org](#)

Dependencies

☒ Category ☒ Perspectives ☐ Namespace

Enable using the same wiki page name in different contexts. E.g. ns1:_MyPage and ns2:_MyPage.

[See also Workspaces & Areas admin panel](#)

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up iCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options**
- Set up Namespace
- Admin Wizard Completed!

Click to expand

1.1.17. Set up Namespace

Close Back Save and Continue

Set up Namespace

The namespace separator should not contain any of the characters not allowed in wiki page names, typically /?#[]@\$%+~<-> conflict with wiki syntax tagging

Namespace settings

Namespace separator:

☐ Hide namespace indicator in structure path [See also Namespaces @ doc.tiki.org](#)

Settings that may be affected by the namespace separator:

To use :: as a separator, you should also use ::: as the wiki center tag syntax. Note: a conversion of - to ::: for existing pages must be done manually

☐ Center text using ::: instead of :: [See also Namespaces @ doc.tiki.org](#)

Page name display stripper:

Admin Wizard - steps:

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up iCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace**
- Admin Wizard Completed!

Click to expand

1.1.18. Admin Wizard Completed

Close Back Finish

Admin Wizard Completed!

✔ Congratulations. You are done with the admin wizard.

Next?

- Visit the [Profiles Admin Panel](#) to continue configuring your site.
- Visit the [User Wizard](#) to set some of your user preferences.
- Or click at the button **Finish** to end the admin wizard and go back to the where you were.

Wizard Steps

- Tiki Setup
- Set up Language
- Set up Date and Time
- Set up Login
- Set up Look & Feel
- Select Editor type
- Set up Wysiwyg editor
- Set up Text Area
- Set up Wiki environment
- Set up Auto TOC
- Define Categories
- Set up Structures
- Set up iCapture
- Set up File Gallery & Attachments
- Set up File storage
- Set up Main features
- Set up Search
- Set up User & Community features
- Set up some advanced options
- Set up Namespace
- Admin Wizard Completed!**

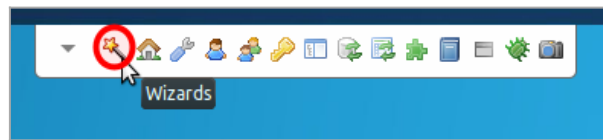
Click to expand

The list of settings shown in the admin wizard may evolve in the future to include other common initial settings in other steps of the admin wizard.

Settings

Admin wizard will be enabled and shown by default for new admins in a brand new Tiki site. Any admin can change this default setting to prevent showing the admin wizard at login time for admins.

You can additionally launch the Admin wizard at any time again through a link in the quickadmin module:



Click to expand

Alias names for this page

[Wizard](#) | [AdminWizard](#) | [AdminWizards](#) | [Admin Wizards](#) | [Wizard admin](#) | [Configuration Wizard](#)